

### **Fee Status Assessment Questionnaire**

#### **Deadline 2 November 2023**

UK legislation allows us to charge higher ('Overseas') tuition fees to students if they do not qualify for "home" fee status through meeting certain residence and immigration status requirements. Please note that your fee status is linked to (though not the same as) your eligibility for government-sponsored student financial support. However, confirmation of a student loan or grant is not in itself sufficient evidence for us to determine your fee status. Please refer to the University web pages <a href="https://www.fee-status.admin.cam.ac.uk">https://www.fee-status.admin.cam.ac.uk</a> for further information.

#### **Personal details**

|  |  | Notes for southern  |  |
|--|--|---|--|
| Title  |  | Notes for applicant:  |  |
| First name(s)  |  | Please enter these details as stated in your passport and provide a copy of the relevant passport page(s).  If you have multiple nationalities, please list them all and provide appropriate copies of each passport or other evidence. |  |
| Surname or family name                                 |  |   |  |
| Application Number (UCAS Personal ID)                  |  |   |  |
| Email address  |  | If you do not have a passport, please complete the details and supply a copy of your birth certificate or your national   |  |
| Date of birth  |  | identity card.  |  |
| Place of birth   |  |   |  |
| Nationality (or Nationalities)                         |  |   |  |
| About your course                                      |  |   |  |
| Course of study / Subject                              |  |   |  |
| Proposed start date of course (1 Oct in relevant year) |  |   |  |
| and that I therefore do not need                       | at I understand I am a student who will be charge<br>to provide any supporting evidence.<br>please write YES here & proceed to the declarati |   |  |
| Contact details  |  |   |  |
| We will contact you if we need ad                      | ditional information or documents. Please provid   | de contact details in the box below.  |  |
| Email  |  |   |  |
| Mobile Number  |  |   |  |

YOU MUST COMPLETE ALL PAGES OF THIS QUESTIONNAIRE TO ENABLE US TO ASSESS YOUR FEE STATUS

Eligibility for Home fee status eligibility is determined by a number of factors, including your (or your parents') nationality and immigration status, country of residence and employment status. Independent guidance for students is available via the UK Council for International Student Affairs – see: <a href="http://www.ukcisa.org.uk/">http://www.ukcisa.org.uk/</a>

## **Nationality and Immigration Status**

| Are you a UK national?  | YES NO  If NO, please complete the rest of this table                     |               | Please list the evidence that you are providing to confirm this on page 4 (usually passport or national identity card) |       |                      |
|---|---|---------------|--|-------|----------------------|
| Are you an EU national?   | YES   | NO            |  |       | ·                    |
| Do you hold a status under the EU Settlement Scheme?  Please delete the incorrect answers   | YES – pre-  | settled       | YES – Se   | ttled | NO                   |
| If you are not a UK national, please state the nationality or nationalities of your parents, spouse, step-parents or guardian, and where they have been resident for the 3 years prior to your course start date. | ı   | Nationality / | Nationalities  |       | Country of residence |
|   | Father:   |               |  |       |                      |
|   | Mother:   |               |  |       |                      |
| Please list the nationality evidence that you will provide to confirm this on page 4 (usually passport or national identity card)   | Spouse:   |               |  |       |                      |
|   | Other   |               |  |       |                      |
| If you are not a UK national and do   | YES   | NO            |  |       |                      |
| not hold settled status under the EU Settlement Scheme, do you believe you hold the permanent   |   | -             | xt to the relevant   |       |                      |
| right to remain in the UK?  | Right of Abode e.g. as an Irish national Indefinite Leave to Remain/Enter |               |  |       |                      |
| If yes, please list the supporting evidence   | Family member(s) settled in the UK  |               |  |       |                      |
| you will provide to confirm this on page 4  | Right of Permanent Residence and applied to EU Settlement Scheme          |               |  |       |                      |
| (usually a share code, an entry in your passport or a letter from the Home Office)  | Refugee/family member of refugee  |               |  |       |                      |
| ,   | Other:  |               |  |       |                      |

## **Previous education**

Please list all secondary, further and higher education (i.e. from age 11+) previously undertaken.

| Name of education institution | Country in which institution is located | Course dates<br>(mm/yyyy-mm/yyyy) | In which country were you living out of term time? |
|-------------------------------|---|-----------------------------------|--|
|                               |   |                                   |  |
|                               |   |                                   |  |
|                               |   |                                   |  |

Complete on a separate page if necessary – If you have provided an additional page, please wite YES here.

# Current, previous and future residence

| In what country were you living on the 31 December 2020?   |  |
|--|--|
| In what country will you be living on 'the course start date' (1 September)?   |  |
| In total, how many years and months of your life have you lived in the UK (England, Scotland, Wales and Northern Ireland) and Islands (and/or Ireland if you are an Irish citizen)?  Write 0 if you've never lived in the UK |  |

In the table below, please provide details of where you were/will be living throughout the three year period prior to the course start date (1 September). Your 'Country of residence' is where you normally, lawfully and habitually lived during the period stated. If you were living in a country primarily for the purposes of full-time education, please state where you would have been resident had you not been in education.

It is important that you provide details for the <u>full</u> three-year period, but short trips to other countries (e.g. holidays of less than a month and gap years) can be disregarded. We reserve the right to ask you further questions about such trips and residence prior to the three years if we feel it is necessary.

| Please complete in reverse date order for the full three-year period: |                     |                               |  |
|---|---------------------|-------------------------------|--|
| Country of residence  | Dates of residence  | Purposes of residence         |  |
|   | (mm/yyyy - mm/yyyy) | (see required evidence below) |  |
|   |                     |                               |  |
|   |                     |                               |  |
|   |                     |                               |  |
|   |                     |                               |  |
|   |                     |                               |  |
|   |                     |                               |  |

Complete on a separate page if necessary – If you have provided an additional page, please wite YES here.

**Purposes of residence** – Use one or more of the following categories (if you can). The list is not exhaustive and we reserve the right to ask for further supporting evidence, depending on individual circumstances:

| Category                                | Other information   | Examples of supporting evidence   |
|---|---|---|
| Living with parents                     | If living outside the UK / EEA / their overseas territories / Switzerland, please state the purpose of living abroad (e.g. dual nationality, extended holiday, visiting overseas family or friends, employment) | <ul> <li>Bank/credit/debit card statement from start and end of period showing 'in person' spending, not just direct debits. Account holder's name and address should be visible.</li> <li>Parent's employment contract(s) in full, including contract extension letters. (N.B an employer's letter is insufficient)</li> <li>Utility bill from start and end of period showing energy usage.</li> <li>Rental agreement(s) covering the whole period, and utility bill at start and end of period.</li> </ul> |
| Living with other relatives             | Please state who they were and, if you were living away from your parents, why that was   | - Rental agreement and utility bill at start and end of period Evidence of your relationship.   |
| Employment                              | If you/parent(s) were employed outside the UK / EEA / their overseas territories / Switzerland, please state the nature of the employment (i.e. fixed term, permanent).   | <ul> <li>Evidence of your residence (i.e. rental agreement plus household bill at start and end of period).</li> <li>Parent's employment contract(s) in full, including contract extension letters.</li> <li>(N.B an employer's letter is insufficient). Annual salary can be redacted.</li> </ul>  |
| Education                               | If educated abroad, the level of education, and the length of your course   | A formal letter from the school, college or university confirming nature of education, including start and end dates and residential status (boarder or day pupil).   |
| Extended<br>holiday OR<br>"Year abroad" | Please state the duration and nature of the holiday e.g. gap year.  | If all or partly outside the UK / EEA / EU overseas territories / Switzerland, a brief itinerary supported by travel receipts/bills and / or employment evidence as outlined above  |

## **Supporting evidence and statement**

At various points on this form, there have been requests for you to supply copies of supporting evidence. Please check the box(es) if you have provided the evidence with this form.

| Evidence Checklist   | Who?                    | Examples of Evidence  | Provided (Yes / No) |
|--|-------------------------|---|---------------------|
| Your Nationality (or<br>Nationalities)   | Required for all        | Passport or National Identity Card<br>Needed for <b>every</b> nationality that you have         |                     |
| Immigration status   | Required<br>for all     | Passport, Proof of settled/pre-settled status (see page 5), BRP or any other official documents |                     |
| Nationality of your family members (if applicable)   | If not a UK<br>national | Passport or National Identity Card  |                     |
| Residency  | Required<br>for all     | Bank/card statements, Tenancy agreements, utility bills, employment contracts (see table p.3)   |                     |
| Temporary absence  | If relevant             | Flight or travel tickets, visas   |                     |
| Any further evidence or information you can provide in support of your fee status assessment not covered earlier in this form. | If relevant             |   |                     |

Complete on a separate page if necessary – If you have provided an additional page, please wite YES here.

#### **Declaration**

- I confirm that the information provided by me in this questionnaire, and in the supporting evidence, are to the best of my knowledge both true and accurate.
- I undertake to provide the College and/or the University further evidence on request, and to inform the College and/or the University if any of the information provided changes.
- I acknowledge that if any of the information given is inaccurate or misleading, the College and the University
  reserve the right to withdraw any offer of admission and/or to rectify my fee status from the beginning of my
  course and amend the tuition fee liability accordingly.

| Signature |  |
|-----------|--|
| Date      |  |