

Christ's College

College Regulations 2020–21

Introduction

These Regulations are issued by the College Council to govern the everyday behaviour of students at the College in both academic and non-academic matters. They supplement the College's formal *Code of Student Behaviour*. Any student committing a breach of these Regulations has engaged in misconduct under the College's disciplinary procedures, a summary of which is published separately under the title *Brief Guide to the College's Disciplinary Procedures*. The full version of the procedures can be found in the College's Statutes and Ordinances online; your Tutor can help you to understand and interpret them. The relevant sections are in Statutes F.IV and F.V and their associated Ordinances.

Academic Regulations

In the case of a breach of these *academic* Regulations, the Senior Tutor will adjudicate. This list does not constitute an exhaustive list of possible academic misconduct, for which you should read the full version of the College's disciplinary procedures (see the Introduction above).

1. Members of the College are required to apply themselves diligently to their studies.
2. Members of the College should at all times behave respectfully towards academic staff, whether in person, in their absence or online.
3. Undergraduate students must attend all supervisions that have been arranged for them unless prevented by grave cause.
4. Every undergraduate student, and every graduate student registered for an examined course, must take and pass each year the examination proper to his or her studies. A student will not normally be allowed to return into residence after examination failure, but will be supported according to the College's Guidelines for Dealing with Examination Failure.
5. Academical dress (a gown) is worn at formal dinner in Hall, and in Chapel. Graduate students holding a degree of the University attending Chapel on Sundays may wear the hood appropriate to their degree.
6. All members of the College shall comply fully with the University regulations on discipline regarding academic matters.
7. Students must respond promptly to all correspondence from the College and in particular from Tutors, Directors of Studies and supervisors.
8. Students must not engage in plagiarism in work that they submit for supervisions or to the University.
9. Students must register with a Cambridge Doctor within their first week of residence, and notify his or her name to the Tutorial Office.
10. College bills must be paid within fourteen days of the start of Full Term. Interest will be charged on outstanding bills after this time. A student who fails to pay his or her bill will not normally be allowed to return into residence, and no student with an outstanding College bill will be allowed to proceed to his or her degree.
11. During Full Term undergraduate students may not engage in paid employment without written permission having been obtained in advance from a Tutor. Full-time graduate students may only

engage in employment in accordance with University regulations and only within the College or the University.

12. Use of the College Library implies acceptance of the Library's rules. A student who borrows a book from the Library but fails to return it by the due date, or within three days of being notified that the book has been recalled by the Library, or who otherwise breaches the rules, must pay the fine set by the Librarian.
13. If a student submits an official College form (for example, a grant application or an accommodation request) to the Tutorial Office after the official deadline for that form, the Tutorial Office may at its discretion nevertheless accept the form but will apply an administrative charge of £10.
14. Students must comply with the University regulations on residence. Undergraduates must sign the Residence Book in the Porters' Lodge each term within one day of arrival, and before going away from Cambridge for two or more nights they must obtain written permission from a Tutor in the form of an exeat for leave of absence. For a single night they need only register their absence at the Porters' Lodge. No allowance of rent can be made for periods of absence during Full Term. Graduate students need not obtain Tutorial permission for leave of absence but must nevertheless ensure that they keep the Terms necessary for their degree course and, if necessary, apply for leave to work away from Cambridge.
15. Undergraduate students are expected to have come into residence by the Monday one day before the start of each Full Term, and may not arrive later than this date without advance permission from a Tutor. Except for their first term, they may arrive up to seven days before the start of Full Term without special permission.
16. Undergraduate students who wish to reside in College outside of Full Term must obtain permission from a Tutor. A daily charge will be made for rooms occupied outside the normal period of residence. Undergraduate students arriving before their agreed return date or staying beyond their agreed departure date without Tutorial permission will incur an administration charge of £50 plus additional rent.
17. Residence in Cambridge throughout any entire vacation is not normally permitted for undergraduate students, except for those whose families live overseas.
18. A student who is intermitting his or her studies, or who is unable to take his or her examinations, must leave the College premises as directed by his or her Tutor. Exceptional permission to enter the College may be granted only by the Senior Tutor.

Non-academic Regulations

In the case of a breach of these *non-academic* Regulations, the Dean will adjudicate. This list does not constitute an exhaustive list of possible non-academic misconduct, for which you should read the full version of the College's disciplinary procedures (see the Introduction above).

Additional Regulation relating to public health.

Members of the College shall keep themselves informed of, and abide by, public health advice and all College, University and legal rules, regulations and requirements relating to public health and the control of pandemics that are, from time to time, in place.

1. Members of the College should at all times behave respectfully towards others, whether in person, in their absence or online.
2. No member of the College shall act in a manner which is prejudicial to good order or to the good name of the College.

3. No member of the College shall intentionally or recklessly impede freedom of speech or lawful assembly on College premises. Any student who is organising a meeting or other assembly on College premises shall have regard to the College's relevant codes of practice and must give the required notice. No student event at which there will be speaker(s) who are not members of the University may take place unless the Senior Tutor has given permission.
4. With regard to the College's duty to prevent people from being drawn into terrorism, students should be mindful that when they are representing the College at external events they should not represent their personal views as views of the College, and should not express views that contradict the College's policy on Freedom of Speech.
5. All members of the College shall comply fully with the University regulations on discipline regarding non-academic matters.
6. Students may not walk on the grass in First or Second Courts. Litter must not be left in the Courts or in public areas of the College.
7. The riding of bicycles through the College Courts is not permitted. Students' bicycles may not be left in the Great Gate, or taken into Staircases or into rooms in College or in College Hostels other than with written permission from a Tutor. Shopping trolleys may not be brought into College.
8. Coercive drinking games of any kind are not permitted anywhere in College. Games involving food are not permitted in Hall or Upper Hall. Appropriate behaviour should be observed during Formal Hall; no flash photography, singing or other disruptive behaviour is permitted until after the Fellows have left Hall. Students who invite bona fide guests into the Buttery, Hall, Upper Hall or other public rooms in College take responsibility for their guests' behaviour.
9. A charge will be made in respect of any College key that is lost or not returned. A charge will be made in respect of any University card that is lost or damaged.
10. Students using shared facilities, including but not limited to the JCR, MCR, TV Room, Theatre, Buttery or one of the College's public meeting rooms, must obey the rules set down by the appropriate authorities governing the use of those facilities.
11. Any damage to College buildings or furnishings will be charged to those concerned. Pictures should not be affixed to walls using adhesive tape, drawing pins or Blu Tack. White Tack is an acceptable alternative that causes less damage.
12. Posters of any kind may not be displayed in or from the windows of College rooms. Washing may not be hung up outside rooms.
13. Resident members of the College, whether or not occupying rooms in College, may enter or leave College at any time. Visitors are normally permitted free access to College between 8.00 a.m. and midnight. A visitor accompanied by a member of the College, or whose name has been notified to the Porter beforehand, may enter after midnight but not later than 1.45 a.m. All such visitors must leave by 2.00 a.m. unless registered as an overnight guest.
14. By prior arrangement with the Accommodation Office, an overnight guest may be accommodated in one of the College guest rooms. Occasionally, a guest may stay overnight in a student's own College room provided that notice is given to the Porters by 11.00 p.m. in order to comply with the Fire Regulations. The maximum stay for any guest in College is three days. College services and facilities are for the use of College members and their accompanied guests only.
15. Occupants of College accommodation must familiarise themselves with the Fire Precautions for their room, and in particular with the alternative methods of escape and the procedure in the event of the Fire Alarm sounding. Tampering with fire extinguishers, alarms, etc., is strictly prohibited, and fire doors must never be jammed open. Cooking equipment must not be left unattended when in use.

16. Students must not cause unreasonable disturbance. Parties held in College or in College Hostels for more than 12 persons, or for any number with loud music, require advance written permission from the Senior Tutor. All approved parties must end by the time specified by the Senior Tutor. The host of any party carries responsibility for the proper conduct of the party, for the safety of participants and guests, and for overseeing their reasonable behaviour.
17. At night, between the hours of 9.00 p.m. and 9.00 a.m., the playing of musical instruments or recorded music is forbidden if it is audible outside the room. During the day, between 9.00 a.m. and 9.00 p.m., playing music is permitted but noise levels must not cause annoyance or disturbance. The use of any sound-producing equipment may be banned by a Tutor if necessary. Musical instruments may be kept and used in College rooms only with Tutorial permission, which will not be unreasonably withheld.
18. Access to rooms in College and College Hostels must be granted when required by members of the College's cleaning and maintenance staff. Access to any room may also be required in the course of their duties by a Tutor, the Director of College Services or the Head Porter.
19. Climbing on the roofs of College buildings, or onto window sills or ledges, is strictly forbidden. Entry to and exit from all rooms in College is from the inside of the building only. In particular, for rooms on Staircases 1, 2 and 3 in New Court, climbing over the wire railings is forbidden.
20. Private electrical equipment brought into College rooms must meet appropriate safety standards and have individual power consumption no greater than 1kW. All electrical equipment must be notified to the Accommodation Office. Refrigerators, freezers and cooking equipment of any kind are not permitted, other than in exceptional cases with Tutorial permission. Students may not bring their own fan heaters into College rooms, although oil-filled radiators are permitted as an substitute. Alternatively, students may ask their Tutor to agree to the loan of a College heater or radiator. No alteration may be made to the electrical wiring system of any College room and all equipment must be connected to the power supply using suitable plugs and adaptors. In case of failure of the electricity supply, the Porter on duty should be informed at once and no attempt made to investigate or repair the damage.
21. Students using the College Computing Network must obey the rules published on the College website. Any student found using banned software or abusing the protocols of the Network will be warned that further breach of the rules will result in disconnection. Any student who breaks the rules for a second time will have his or her network access disabled for a minimum of seven days, unless he or she pays a £25 early reconnection fee. Any student who breaks the rules for a third time will have his or her network access disconnected for at least the remainder of the academic year. The IT Office has authority to disconnect a user immediately in the case of gross misuse of the network, or if it appears that a user's computer has been attacked by malicious software.
22. No weapons of any description are allowed in the College. Fireworks and bonfires are forbidden. Candles and any other flammable materials or liquids are not permitted in student rooms. Students must consult with the College Safety Officer before introducing lasers or any potentially hazardous equipment or objects into the College.
23. Smoking, including the use of electronic cigarettes, is permitted only in the designated external smoking areas. It is strictly forbidden inside any College building.
24. Animals may not be introduced into College without prior Tutorial permission (which will usually be denied).