

**JOB DESCRIPTION**

Christ’s College Cambridge

**Job Title: Plumber/Heating Engineer**

**Responsible to**: Maintenance Manger

**Place of Work:** Christ’s College, Cambridge and associated external properties

**Salary Range:** Points 34 – 42 on the University’s single pay spine,

**Hours:** Permanent, full time, 37.5 hours per week. Some out of hours work may be necessary from time to time.

**Holidays:** 36 days annual leave (including public holidays)

**Pension Scheme:** The College offers membership of a contributory pension scheme. Subject to your age and earnings level, you may be eligible for auto-enrolment into the scheme and you have the right to opt out at any time.

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**Job Summary:**

To join the maintenance team at the College in order to take responsibility for planning and executing all plumbing and associated work on the College site and at the associated external properties in and around Cambridge.

**Key Responsibilities:**

* The installation, servicing and repair of all water services including heating systems, boilers, pumps, valves and all types of pipe work and ancillary plant
* Servicing of gas appliances, boilers and cookers, Gas Safe Trained, CCN1 and CENWAT.
* The installation, servicing and repair of domestic plumbing appliances, including shower controls, taps, toilets, cisterns, hot and cold water storage tanks.
* The installation, servicing and repair of rain water gullies, hoppers, gutters and downpipes and foul and surface water drainage systems.
* Keeping up to date with the on-line fault reporting system and communicating on-line, as jobs are completed or otherwise.
* Liaising with our other tradesmen to carry out small refurbishments.
* To be available during the day via mobile phone to attend to urgent jobs
* To be available for emergency callouts on an agreed basis.
* To provide general support and assistance to the Maintenance team.

**General Responsibilities:**

* To take part in the College’s appraisal scheme and to undertake training as required
* To be responsible for your own health and safety in the workplace
* To fully comply with all the College’s policies including equality of opportunity and data protection
* To undertake any other reasonable request or duties commensurate with your post

The above is not an exhaustive list of duties. The post-holder may be asked to take on different tasks as required and all employees are expected to work collaboratively to support the overall work of the College.

**PERSON SPECIFICATION**

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| **Criteria** | **Essential** | **Desirable** |
| **Education/**  **Qualifications** | * NVQ level 2 in Plumbing and Heating * Full Driving licence | * NVQ level 3 in Plumbing and Heating * Gas Safe CCN1 and CENWAT |
| **Experience** | * Installation and repair of domestic plumbing and heating systems including: wc’s, wash basins, showers, wastes etc. * Good knowledge of construction health and safety | * Installation and repair of domestic gas boilers and heaters * Asbestos awareness * Water hygiene and legionella monitoring |
| **Abilities** | * Ability to work on your own and part of a small team * Good communication * Accuracy and attention to detail * To prioritise work depending on its urgency * Computer literate, emails and basic word and excel |  |
| **Personal Attributes** | * Honest, reliable and hard working * Positive attitude towards all jobs |  |